



Maintenance Technician

Department: Facility Operations

Reports To: General Manager / Operations Supervisor

Location: The Artsnasium® – Arlington, Texas

Employment Type: Full-Time or Part-Time

Schedule: Flexible schedule including opening and closing shifts, weekdays, evenings, Fridays, Saturdays, holidays, and emergency or special-event coverage as needed

Position Summary

The **Maintenance Technician** helps keep The Artsnasium® safe, functional, attractive, and ready for creativity every day.

This position is responsible for routine inspections, preventive maintenance, minor repairs, troubleshooting, equipment upkeep, and facility support throughout The Artsnasium.

From Creative Adventure Zone equipment and lighting to doors, fixtures, furniture, plumbing, and general building systems, the Maintenance Technician works proactively to identify and resolve issues before they negatively affect safety or the guest experience.

The ideal candidate is dependable, mechanically inclined, safety-conscious, organized, proactive, and capable of determining when a repair can be completed internally and when a licensed or specialized contractor is required.

Key Responsibilities

Facility Maintenance

- Perform routine inspections of the facility, equipment, fixtures, and operational areas.
- Complete minor repairs and general maintenance throughout the building.
- Inspect doors, locks, handles, hinges, furniture, shelving, fixtures, and other facility components.
- Address loose, damaged, worn, or malfunctioning items promptly.
- Perform basic patching, painting, assembly, adjustment, and hardware replacement when appropriate.

- Help maintain the appearance and functionality of guest-facing and employee areas.
- Report major building concerns to management promptly.

Preventive Maintenance

- Follow established preventive-maintenance schedules for facility equipment and systems.
- Conduct routine inspections before equipment failures occur.
- Maintain maintenance logs and document completed inspections and repairs.
- Identify recurring equipment or facility issues and recommend corrective action.
- Monitor equipment condition and notify management when replacement should be considered.
- Coordinate scheduled maintenance to minimize disruption to guests and operations.

Creative Adventure Zone Support

Provide maintenance support for all six Creative Adventure Zones:

Creation Station — Inspect tables, storage systems, fixtures, and approved activity equipment.

Music Mountain — Support the safe condition of staging, seating, approved audio equipment, cables, fixtures, and related infrastructure.

Broadway Boulevard — Inspect performance areas, approved props, storage systems, fixtures, and other operational equipment.

STEM Discovery Lab — Inspect approved interactive equipment, work surfaces, fixtures, and activity infrastructure.

Elijah's Storytime Corner — Maintain shelving, seating, fixtures, and other physical components of the space.

Adventure Playground — Conduct routine visual inspections of play structures and equipment and immediately remove unsafe equipment from service when necessary.

Follow manufacturer requirements and company procedures for specialized equipment. Repairs requiring certification, specialized training, or licensed professionals must be referred to an approved service provider.

Adventure Playground Safety

- Conduct assigned opening and routine visual inspections of playground equipment.
- Look for loose hardware, damaged components, unusual wear, sharp edges, trip hazards, or other potential safety concerns.
- Immediately secure or remove unsafe equipment from guest use.
- Document identified concerns and corrective actions.

- Coordinate with management and approved playground vendors for specialized inspections or repairs.
- Never return equipment to service until it meets applicable safety requirements.

Electrical & Lighting

- Inspect lighting throughout the facility and replace approved bulbs or components as appropriate.
- Report electrical concerns requiring licensed service.
- Maintain safe use of extension cords, power strips, and approved electrical equipment according to company procedures.
- Inspect accessible cords and connections for visible damage.
- Immediately remove visibly damaged equipment from service.
- Never perform electrical work requiring licensing or specialized authorization unless properly qualified and authorized.

Plumbing & Fixtures

- Address minor plumbing concerns within the scope of training and company procedures.
- Inspect faucets, sinks, toilets, drains, and other fixtures for visible leaks or operational concerns.
- Respond quickly to water leaks to minimize facility damage and safety risks.
- Shut down or isolate affected areas when necessary.
- Notify management when licensed plumbing services are required.

Furniture, Fixtures & Equipment

- Assemble and repair approved furniture and operational equipment.
- Inspect tables, chairs, shelving, counters, storage systems, and other fixtures.
- Maintain safe anchoring and stability of applicable fixtures.
- Assist with installing or relocating approved equipment and furnishings.
- Support setup and breakdown for special events when maintenance assistance is required.

Safety & Emergency Response

- Immediately address or secure conditions presenting an immediate safety risk.
- Place barriers or signage around unsafe areas until repairs are completed.
- Follow lockout, shutdown, or out-of-service procedures when applicable.
- Assist management during facility emergencies involving leaks, power concerns, equipment failures, or building issues.
- Maintain clear access to emergency exits, electrical panels, fire-safety equipment, and utility areas.
- Follow all applicable workplace safety procedures.
- Immediately report serious safety concerns to management.

Maintenance Requests

- Receive and respond to maintenance requests from management and operational departments.
- Prioritize requests based on safety and operational impact.
- Communicate repair status to appropriate leadership.
- Document completed work and outstanding concerns.
- Escalate issues requiring outside contractors or specialized expertise.

Vendors & Contractors

- Assist management with coordinating approved maintenance vendors and contractors.
- Provide access to appropriate facility areas when authorized.
- Communicate known equipment or facility concerns to service professionals.
- Verify that affected areas are safe and operational following completed work.
- Maintain applicable service records, warranties, manuals, and maintenance documentation.

Tools, Parts & Inventory

- Maintain an organized and secure maintenance workspace.
- Keep tools properly stored and inaccessible to children and unauthorized individuals.
- Monitor commonly used replacement parts and maintenance supplies.
- Notify management when supplies or parts need to be ordered.
- Properly use and care for company-owned tools and equipment.
- Maintain applicable equipment manuals and warranty information.

Opening & Closing Support

- Complete assigned opening facility inspections.
- Verify that designated equipment and guest areas are operational before opening.
- Respond to issues identified during pre-opening inspections.
- Complete assigned closing inspections.
- Ensure equipment requiring shutdown is properly secured.
- Document unresolved concerns requiring follow-up.

Team Responsibilities

- Work collaboratively with Custodial, Creative Coaches, Admissions, Guest Experience, Retail, Cafe, Birthday Party Hosts, Operations Supervisors, and management.
- Communicate maintenance concerns that may affect guest experiences or employee operations.
- Support Creator Parades, special events, seasonal installations, and other activities when technical or facility assistance is required.
- Participate in required safety meetings and training.
- Maintain Artsnasium appearance, attendance, and professionalism standards.
- Perform other duties necessary to maintain safe and successful facility operations.

Qualifications

- High school diploma or equivalent required.
- Technical, trade, facilities, or maintenance training preferred.
- Previous experience in building maintenance, facilities, attractions, recreation, schools, hospitality, entertainment, or a related environment preferred.
- General knowledge of basic repairs, hand tools, hardware, furniture assembly, and preventive maintenance.
- Strong mechanical aptitude and troubleshooting skills.
- Strong attention to safety and detail.
- Ability to work independently and prioritize maintenance needs.
- Ability to recognize when work requires a licensed or specialized professional.
- Comfortable working around children and families.
- Ability to read equipment instructions, safety information, and maintenance documentation.
- Basic computer skills for maintenance logs and work-order systems.
- Dependable attendance and punctuality are essential.
- Must successfully complete all required background screening, safety training, and employment requirements.

Physical & Work Requirements

Maintenance Technicians perform active physical work throughout their shifts.

The position may involve prolonged standing and walking, bending, reaching, kneeling, climbing approved ladders, using hand tools, pushing or pulling equipment, and lifting or moving maintenance supplies and equipment within established safety guidelines.

Work may occasionally occur in mechanical, storage, outdoor, or other non-public areas of the facility.

Appropriate personal protective equipment must be used when required.

Reasonable accommodations may be provided in accordance with applicable law.

What We're Looking For

At The Artsnasium, maintenance should be **proactive—not simply reactive**.

The goal isn't to wait until something breaks. It's to inspect, maintain, repair, document, and protect the facility so Creators can safely enjoy their experience without ever thinking about what it takes to keep everything working.

We're looking for Maintenance Technicians who demonstrate:

Safety • Reliability • Initiative • Technical Skill • Problem-Solving • Attention to Detail • Accountability • Teamwork

A great Maintenance Technician helps make creativity possible by ensuring the environment around it works.

Our Maintenance Philosophy

Safe. Ready. Working. Every day.

Our Mission

To inspire children and families through hands-on creative experiences that cultivate imagination, confidence, learning, and joyful exploration in a safe, welcoming environment.

The Artsnasium®

Where Creativity Comes to Play.

**Every Child Is Creative.*